## Coldspring Community Association Inc

Articles of Incorporation


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## Coldspring Community Association Inc

Budget


## Annual Budget Coldspring Community Association Inc <br> Year 2023

Amount
Budget 2023

| Revenue |  |
| :---: | :---: |
| Revenue |  |
| 4110 - Assessment Income | 198,334.29 |
| 41101 - Estimated Uncollectible Assessments | (10,000.00) |
| 411099 - Collections - Assessments | 32,400.00 |
| 4114 - Interest on Delinquent Account | 1,600.00 |
| 411499 - Collections - Fee Interest | 2,300.00 |
| 4115 - Collection Admin Fee | 800.00 |
| 411599 - Collections - Admin Reimb | 2,900.00 |
| 4130 - Large Component Inc | 54,923.63 |
| 4131 - Waldorf Reimb | 2,500.00 |
| 4189 - Office Expense Reimb | 7,500.00 |
| 4192 - Cottage Room Rental | 1,000.00 |
| Total: Revenue | 294,257.92 |
| Total: Revenue | 294,257.92 |
| Expense |  |
| Expense |  |
| Administrative |  |
| 550200 - Mgmnt Fee | 51,255.00 |
| 5504 - Tax/Audit Prep Fees | 4,000.00 |
| 550801 - Taxes/Misc Fees- Federal Income | 5,000.00 |
| 550802 - Taxes/Misc Fees - State Income Tax | 2,500.00 |
| 5510 - Professional Service | 400.00 |
| 551200 - Insurance Premium - General | 11,000.00 |
| 5520 - Legal-Collection | 6,000.00 |
| 5521 - Legal-General Matters | 10,000.00 |
| 5544 - Education/Misc Dues | 200.00 |
| 555302 - Event Expense | 2,500.00 |
| 556000 - Office Exp - Misc Admin/Expense | 7,500.00 |
| 556004 - Office Exp - Coupon | 1,100.00 |
| 556010 - Copier/Equip Repair | 2,500.00 |
| Total: Administrative | 103,955.00 |
| Utilities |  |
| 5610 - Electric Expense | 4,500.00 |
| 5614 - Electric - Ballfield | 4,500.00 |
| 5635 - Telephone Expense | 4,500.00 |
| 5650 - Water/Sewer Expense | 13,000.00 |
| Total: Utilities | 26,500.00 |
| Operating |  |
| 570204 - Grounds - Common Area Maint. | 8,000.00 |
| 570206 - Grounds - Landscape Enhancemnt | 6,500.00 |
| 5730 - Snow Removal Exp. | 20,000.00 |
| 5746 - Janitorial Supplies | 2,000.00 |
| 577002 - Site Maint - Building Maint. Rep | 2,500.00 |
| 577010 - Site Maint - Exterminating | 800.00 |
| 577028 - Site Maint - Electric Repairs | 2,500.00 |
| 577110 - Contract - Lawn Maint | 24,500.00 |
| 584006 - Security | 58,760.00 |
| 5896 - Reserve Study Expense | 3,500.00 |
| Total: Operating | 129,060.00 |
| Reserve Transfer |  |
| 592000 - Rsv Transfer - General Replacement | 34,742.92 |
| Total: Reserve Transfer | 34,742.92 |

## Annual Budget

Coldspring Community Association Inc
Year 2023

## Total: Expense <br> Total: Expense

$\begin{array}{r}\text { Amount } \\ \hline 294,257.92 \\ \hline\end{array}$
$\frac{294,257.92}{}$

## Coldspring Community Association Inc

Bylaws



# COLDSPRING COMMUNITY ASSOCIATION, INC. BY-LAWS 

## ARTICLE I

NAME
The name of the Corporation shall be "Coldspring Community Association, Inc."

## ARTICLE II <br> PURPOSES

The purposes of the Corporation shall be as set forth in the Charter of the Corporation.

## ARTICLE III <br> MEMBERSHIP

Membership in the Corporation shall be limited to the members of the Board of Directors of the Corporation as duly chosen and qualified from time to time, and a member of the Corporation shall be member-director. Membership in the Corporation will terminate upon termination of membership on the Board of Directors. All rights and powers of members of the Corporation may be exercised by the Board of Directors. Any reference to a director of the Corporation in the By-laws shall be deemed to refer equally to a member of the Corporation, and any reference to a member of the Corporation shall be deemed to refer equally to a director of the Corporation.

ARTICLE IV

## BOARD OF DIRECTORS

Section 1. Powers. The business and affairs of the Corporation shall be managed by the Board of Directors. The Board of Directors may exercise all the powers of the Corporation as are conferred upon it by its Charter or By-laws.

Section 2. Number of Directors. Until the Final Completion Date, as that term is defined in Article Seventh (1) of the Charter, the number of directors shall be as set forth in Article Seventh (1) of the Charter. Thereafter, the number of directors shall be determined by the Board of Directors, provided that such number shall never be less than three (3) nor more than sixteen (16).

## Section 3. Election of Directors.

(a) The Original Class I Directors and the initial Class II Directors of the Corporation shall be as designated in Article Seventh of the Charter.
(b) Until the Final Completion Date, and subject to the provisions of Article Seventh (4) of the Charter, as each five hundred (500) Units in Coldspring are sold, leased, or otherwise disposed of, the Residents of such five hundred (500) Units shall elect a Class I Director from among themselves who shall continue to hold office until the next Annual Residents Meeting, as hereinafter provided in Article $V$ of these By-laws. Within thirty (30) days after the sale, lease or other disposition of each such five hundred (500) Units, the Secretary of the Corporation shall send to the Residents of each such Unit, written notice of a Special Residents Meeting to be held on a date selected by the Board of Directors, which shall be not less than thirty (30) nor more than forty-five (45) days, after the date of such notice; stating the time and place thereof; and setting forth the procedures for nominations as contained in Article IV, Section 3(e) of these By-laws. Each such Unit shall be entitled to one vote for the director to be elected at such Special Residents Meeting, such vote to be exercised by the Residents thereof in the manner set forth in Article Seventh (5) of the Charter. No Resident may cast a vote by proxy. The presence of twenty-five (25) Residents entitled to vote at such Special Residents Meeting shall be sufficient to constitute a quorum thereat, and the vote of a majority of such Residents present at a Special Residents Meeting at which a quorum is present shall bind such Residents.
(c) At each Annual Residents Meeting prior to the Final Completion Date, all Residents of Coldspring on the record date for such Meeting established by the Board shall be entitled to elect, on an atlarge basis, the number of Class I Directors which they are then entitied to elect under Article Seventh of the Charter.
(d) After the Final Completion Date, there shall be one Class of directors, and the Residents shall elect the directors on an at-large basis.
(e) Any Resident seeking election to the Board of Directors of the Corporation may be nominated by delivering to the Secretary of the Corporation at least fifteen (15) days prior to the date of the Annual Residents Meeting or Special Residents Meeting, as the case may be, a written petition signed by the Residents of at least ten (10) Units (as that term is defined in Article Seventh (5) of the Charter), who are entitled to vote at such Meeting. The Secretary of the Corporation shall then prepare a written ballot containing the names of those Residents so nominated, which he shall post in one or more conspicuous places on the premises of Coldspring at least seven (7) days prior to the date of such Annual Residents Meeting or Special Residents Meeting, and which shall be distributed to all Residents attending such Meeting and entitled to vote thereat. This shall constitute the official ballot, and there shall be no nominations from the floor.

Section 3A. Removal. Any Director appointed by the Commissioner or acting Commissioner of the Department of Housing and Community Development of Baltimore City (or such other official of the City then exercising the powers now held by said Commissioner) may be removed at the pleasure of said Commissioner or other official exercising the powers now held by said Commissioner. Any Director appointed by Coldspring New Town Corporation or its successors or assigns then holding development rights in Coldspring pursuant to a Disposition Agreement may be removed at the pleasure of Coldspring New Town Corporation or its successors or assigns as aforesaid."

Section 4. Vacancies. Except as otherwise provided in Paragraph 6 of Article Seventh of the Charter, any vacancy occurring in the Board of Directors may be filled from among the Residents by a majority of the remaining members of the Board of Directors entitled to vote thereon, even if such majority is less than a quorum. A director elected by the Board of Directors to fill a vacancy shall be elected to hold office until the next Annual Residents Meeting or until his successor is elected and qualified.

Section 5. Regular Meetings. Regular meetings of the Board of Directors shall be held on such dates and at such places within or without the State of Maryland as may be designated from time to time by the Board of Directors.

Section 6. Special Meetings. Special meetings of the Board of Directors may be called at any time by the President or by a majority of the Board of Directors by vote at a meeting, or in writing with or without a meeting. Such special meetings shall be held at such place or places within or without the State of Maryland as may be designated from time to time by the Board of Directors. In the absence of such designation, such meetings shall be held at such places as may be designated by the President of the Corporation.

Section 7. Notice of Meeting. Notice of the place, day and hour of every regular and special meeting shall be given to each director five (5) days (or more) before the meeting by telephone, by delivering the same to him in writing personally, by sending the same to him by telegraph, or by leaving the same at his residence or usual place of business, or, in the alternative, by mailing such notice seven (7) days (or more) before the meeting, postage prepaid and addressed to him at his last known post office address. according to the records of the Corporation. Unless required by these By-laws or by resolution of the Board of Directors, no notice of any meeting of the Board of Directors need state the business to be transacted thereat. No notice of any meeting of the Board of Directors need be given to any director who attends. or to any director who, in writing executed and filed with the records of the meeting either before or after the holding thereof, waives such notice. Any meeting of the Board of Directors, regular or special, may adjourn from time to time to reconvene at the same or some other place, and no notice need be given of any such adjourned meeting other than by announcement.

Section 8. Quorum. At all meetings of the Board of Directors, a majority of the entire Board of Directors shall constitute a quorum for the transaction of business. Except in cases in which it is by statute. by the Charter or by the By-laws otherwise provided, the vote at a duly constituted meeting of a majority of all of the directors shall be sufficient to elect and pass any measure. In the absence of a quorum. the directors present by majority vote and without notice other than by announcement may adjourn the meeting from time to time until a quorum shall attend. At any such adjourned meeting at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally notified.

Section 9. Compensation. By resolution of the Board of Directors, expenses of attendance. if any, may be allowed to directors for attendance at each regular or special meeting of the Board of Directors
or of committees thereof, but directors as such shall not receive any other compensation for their services. A director who serves the Corporation in any other capacity, however, may receive compensation therefor.

Section 10. Informal Action by Directors. Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting, if a written consent to such action is signed by all members of the Board and such written consent is filed with the minutes of proceedings of the Board.

Section 11. Informal Action by Committees. Any action required or permitted to be taken at any meeting of any committee of the Board of Directors, subject to the limitations of Article VI hereof, may be taken without a meeting, if a written consent to such action is signed by all members of the committee, and such written consent is filed with the minutes of proceedings of such committee.

## ARTICLE V <br> RESIDENTS

Section 1. Definition. Residents shall be as defined in Article Seventh (5) of the Charter of the Corporation.

Section 2. Annual Residents Meeting. The Annual Meeting of the Residents shall be held at a place fixed by the Board of Directors of the Corporation on the second Tuesday of the month of June of each year, beginning in 1979 for the sole purpose of electing any directors of the Corporation whom the Residents are entitled to elect in accordance with the Charter.

Section 3. Record Date. The Board of Directors shall set a record date not more than thirty (30) days nor less than fifteen (15) days prior to each Annual Residents Meeting for the purpose of determining the eligibility of Residents to vote thereat.

Section 4. Notice of Annual Residents Meeting. Notice of the Annual Residents Meeting shall be given at least fifteen (15) days prior to the date of such meeting by being posted in one or more conspicuous places on the premises of Coldspring. Such notice shall state the date, time and place of such meeting and the record date thereof.

Section 5. Quorum. The presence in person of at least fifty (50) Residents shall be sufficient to constitute a quorum of any Annual Residents Meeting.

Section 6. Voting. Each Unit, as that term is defined in Article Seventh (5) of the Charter, shall be entitled to one (1) vote for each director to be elected at the Annual Residents Meeting, or any other action to be taken thereat, to be exercised by the Residents in the manner set forth in Article Seventh (5) of the Charter. No Resident may cast a vote by proxy, and the vote of a majority of the Residents present at an Annual Resident Meeting at which a quorum is present shall bind the Residents. There shall be no cumulative voting.

Section 7. Presiding Officer. The President of the Corporation, or in his absence, the Vice President, shall preside at the Annual Residents Meeting.

## ARTICLE VI COMMITTEES

The Board of Directors may by resolution provide for an Executive Committee and for such other standing or special committees as it deems desirable, and may discontinue the same at its pleasure. Each such committee shall have such powers and perform such duties, not inconsistent with law, as may be assigned to it by the Board of Directors.

## ARTICLE VII

## OFFICERS

Section 1. Executive Officers. The Board of Directors may choose from among the directors a President, a Vice President, a Secretary and a Treasurer. No two offices may be held by the same person. Each such officer shall hold office until the first meeting of the Board of Directors after the Annual Residents Meeting next succeeding his election, or until his successor shall have been duly chosen and
qualified, or until he shall have resigned or shall have been removed. Any vacancy in any of the above offices may be filled for the unexpired portion of the term by the Board of Directors at any regular or special meeting.

Section 2. President. The President shall preside at the Annual Residents Meetings and at all meetings of the Board of Directors at which he shall be present; he shall have general charge and supervision of the business of the Corporation; he may sign and execute, in the name of the Corporation, all authorized deeds, mortgages, bonds, contracts or other instruments, except in cases in which the signing and execution thereof shall have been expressly delegated to some other officer or agent of the Corporation; and, in general, he shall perform all duties incident to the office of a president of a corporation, and such other duties as, from time to time, may be assigned to him by the Board of Directors.

Section 3. Vice President. The Vice President, at the request of the President or in his absence or during his inability to act, shall perform the duties and exercise the functions of the President, and when so acting shall have the powers of the President. The Vice President shall have such other powers and perform such other duties as may be assigned to him or them by the Board of Directors or the President.

Section 4. Secretary. The Secretary shall keep the minutes of the meetings of the members, of the Board of Directors and of any committees, in books provided for the purpose; he shall see that all notices are duly given in accordance with the provisions of the By-laws or as required by law; he shall be custodian of the records of the Corporation; he shall see that the corporate seal is affixed to all documents the execution of which, on behalf of the Corporation, under its seal, is duly authorized, and when so affixed may attest the same; and in general he shall perform all duties incident to the office of a secretary of a corporation, and such other duties as, from time to time, may be assigned to him by the Board of Directors or the President.

Section 5. Treasurer. The Treasurer shall have charge of and be responsible for all funds, securities, receipts and disbursements of the Corporation, and shall deposit, or cause to be deposited in the name of the Corporation, all moneys or other valuable effects in such banks, trust companies or other depositories as shall, from time to time, be selected by the Board of Directors; he shall render to the President and to the Board of Directors whenever requested, an account of the financial condition of the Corporation, and, in general, he shall perform all the duties incident to the office of a treasurer of a corporation, and such other duties as may be assigned to him by the Board of Directors or the President.

Section 6. Subordinate Officers. The Board of Directors may from time to time appoint such subordinate officers as it may deem desirable. Each such officer shall hold office for such period and perform such duties as the Board of Directors may, from time to time, authorize.

Section 7. Compensation. The Board of Directors shall have power to fix the compensation of all officers of the Corporation. It may authorize any committee or officer, upon whom the power of appointing subordinate officers may have been conferred, to fix the compensation of such subordinate officers.

Section 8. Removal. Any officer or agent of the Corporation may be removed by the Board of Directors whenever, in its judgment, the best interests of the Corporation will be served thereby, but such removal shall be without prejudice to the contractual rights, if any, of the person so removed.

## ARTICLE VIII FINANCE

Section 1. Checks, Drafts, Etc. All checks, drafts and orders for the payment of money, notes and other evidence of indebtedness, issued in the name of the Corporation, shall unless otherwise provided by resolution of the Board of Directors, be signed by the President or a Vice President and countersigned by the Treasurer or Secretary.

Section 2. Annual Reports. There shall be prepared annually a full and correct statement of the affairs of the Corporation, including a balance sheet and a financial statement of operations for the preceding calendar year, which shall be filed within one hundred twenty (120) days after the end of each fiscal year of the Corporation at the principal office of the Corporation in this State. Such statement shall be prepared
by such executive officer of the Corporation as may be designated by the Board of Directors. If no other executive officer is so designated, it shall be the duty of the President to prepare such statement.

Section 3. Fiscal Year. The fiscal year of the Corporation shall be the twelve (12) calendar month period ending December 31 of each year, unless otherwise provided by the Board of Directors.

## ARTICLE IX

## SUNDRY PROVISIONS

Section 1. Seal. The Board of Directors shall provide a suitable seal, bearing the name of the Corporation, which shall be in the charge of the Secretary. The Board of Directors may authorize one or more duplicate seals and provide for the custody thereof.

Section 2. Bonds. The Board of Directors may require any officer, agent or employee of the Corporation to give a bond to the Corporation, conditioned upon the faithful discharge of his duties, with one or more sureties and in such amount as may be satisfactory to the Board of Directors.

Section 3. Voting Upon Shares in Other Corporations. Any shares in other corporations or associations, which may from time to time be held by the Corporation, may be voted at any meeting of the shareholders thereof by the President or Vice President of the Corporation or by proxy or proxies appointed by the President or one of the Vice Presidents of the Corporation. The Board of Directors, however, may by resolution appoint some other person or persons to vote such shares, in which case such person or persons shall be entitled to vote such shares upon the production of a certified copy of such resolution.

Section 4. Amendments. Any and all provisions of these By-laws may be altered or repealed and new By-laws may be adopted at any regular or special meeting of the Board of Directors by the vote of a majority of the entire Board of Directors, provided that actual notice thereof shall have been given with the notice of any such meeting.

# Coldspring Community Association Inc 

Bylaws - Amendment



# COLDSPRING COMMUNITY ASSOCIATION, INC. AMENDED AND RESTATED BY-LAWS 

ARTICLE I

NAME AND LOCATION
The name of the corporation is Coldspring Community Association, Inc., hereinafter referred to as the "Corporation". The principal office of the Corporation shall be at 4800 Tamarind Road, Baltimore, Maryland 21209, but meetings of members and Directors may be held at such places within the State of Maryland as may be designated by the Board of Directors.

## ARTICLE II <br> DEFINITIONS

Section 1. Articles. "The Articles" shall mean and refer to the Amended and Restated Articles of Incorporation adopted by the Board of Directors on Novewber 1, 2006 as they may from time to time be amended.

Section 2. Affiliate. "Affiliate" shall mean and refer to (a) any natural person or any legal person who, with respect to any Tenants Association which under these By-laws has the right to select Directors, owns the Elderly Housing Facility or Multi-Family Property (other than a Cooperative Project) to which such Tenants Association pertains; (b) any corporation, partnership, trust or other person that directly or indirectly through one or more intermediaries controls or is controlled by or is under common control with such person; (c) any officer, director or trustee of such person; and (d) any stockholder of such person who owns at least twenty-five percent ( $25 \%$ ) or more of any class of voting securities of such person.

Section 2. Corporation. "The Corporation" shall mean and refer to Coldspring Community Association, Inc., a Maryland non-profit corporation, its successors and assigns.

Section 3. Coldspring. "Coldspring" shall mean and refer to the Coldspring Community (developed under and by virtue of the Coldspring Urban Renewal Plan and subsequent amendments, by Ordinance No. 242, approved January 8, 1973 by the Mayor \& City Council of Baltimore), specifically including at the present time the Coldspring Condominiums, the Woodlands, Ruscombe Gardens, and Park View, and which may at later times include residents of new residential construction in areas subject to Ordinance No. 242, as amended.

Section 4. Common Area. "Common Area" shall mean all real property owned by the Corporation for the common use and enjoyment of the members of the Corporation.

Section 5. Declaration. "The Declaration" shall mean the Coldspring Community Association, Inc. Agreement and Declaration of Covenants, Easements, Charges and Liens made July 19, 1978 by between Coldspring New Town Corporation and the Mayor and City Council of Baltimore and the Corporation. This definition shall embrace all amendments to the Declaration unless otherwise indicated.

Section 6. Dwelling Unit. "Dwelling Unit" shail mean each Permanent Improvement or portion thereof which provides living facilities for one Family. It specifically includes but is not limited to condominium Units, separate homes within the Woodlands, and apartments in Elderly Housing Facilities, as defined herein, and would include apartments in apartment houses, were any such faciilities later built in Coldspring.

Section 7. Elderly Housing Facility. "Elderly Housing Facility" shall mean and refer to a "Convalescent, Nursing or Rest Home" or "Housing for the Elderly," as such terms are defined in the Zoning Ordinance of Baltimore City (regardless of the zoning status of the Parcel of which such facility is a part).

Section 8 . Family. "Family" shall mean and refer to any number of individuals lawfully living together as a single housekeeping unit and, except in Elderly Housing Facilities, doing their cooking on the premises.

Section 9. Multi-Family Property. "Multi-Family Property" shall mean and refer to a Parcel containing two or more Dwelling Units, including but not limited to a "Cooperative Project" as such term is defined in Section 5-6B-01 of Maryland Annotated Code, Corporations and Associations.

Section 10. Owner. "Owner" shall mean and refer to the person, firm, corporation, trustee, or other legal entity, or combination thereof, holding record title to a Parcel within the Property, as said Parcel is now or may from time to time hereafter be established, either in his, her or its own name, or as joint tenants, tenants in common, tenants by the entirety, or tenants in co-partnership, if the Parcel is held in such real property tenancy or partnership relationship. If more than one person holds the record title to any Parcel, whether in a real property tenancy, partnership relationship or otherwise, each such person shall be deemed an Owner, and as such, shall be eligible to serve on the Board of Directors. The term "Owner" shall include any contract seller, but shall not include any contract purchaser, as such, nor shall it include any mortgagee, as such.

Section 11. Owners Association. "Owners Association" shall mean and refer to any homeowners association, council of unit owners (of a condominium) or cooperative housing corporation governing at least ten (10) Dwelling Units.

Section 12. Parcel. "Parcel shall mean and refer to each portion of the Property which is less than the whole thereof and which (a) is assessed as a unit by the appropriate public officials for the purpose of real estate taxes imposed by the State of Maryland and/or Baltimore city, or (b) is exempt from State and City real estate taxes, but is shown as a lot
or other type of separate parcel (such as "open space") on a subdivision plat recorded among the Land Records of Baitimore City. A Parcel may consist of land, Permanent Improvements, and/or other improvements, and a Parcel may be a condominium unit or cooperative apartment.

Section 13. Property. "The Property" shall mean and refer to the entire area described in the Property Description made Exhibit 1 and platted in Exhibit 2 to the Property Disposition Agreement by and between Coldspring New Town Corporation and the Mayor and City Council dated June 4, 1975, and recorded in the Land Records of Baltimore City at Liber 3240, Folio 688 et seq., whether or not this meaning accords with the meaning of "Property" as cefined in the Declaration.

Section 14. Resident. "Resident" shall mean and refer to (a) each Owner or Tenant actually residing on any part of the Property, (b) each person actually residing in the same household with such Owner or Tenant; and (d) each person actually residing within any Elderly Housing Facility.

Section 15. Tenants Association. "Tenants Association" shall mean and refer to any incorporated or unincorporated tenants' organization having as its members a majority of the tenants in any Multi-Family Property containing at leasiten (10) Dwelling Units, except that the cooperative housing corporation governing a Cooperative Project shall constitute an Owners Association.

Section 16. Terms Defined in Declaration. The following terms to the extent used in these By-Laws shall have the same meaning as set forth in the Declaration, excluding amendments to the Declaration subsequent to the date of adoption of these By-Laws, unless otherwise specifically stated: "Board," "Declarant," "Property," "Resident," "Restrictions," "Structure," "Tenant," and "Unit." The term "Owner" shall have only the meaning defined hereinabove.

> ARTICLE III MEMBERSHIP

Section 1. Membership. The members of the Corporation shall be the Directors during their term of office as Directors. No member shall receive any compensation for serving as a member.

ARTICLE IV BOARD OF DIRECTORS

Section 1. General Powers. The business and affairs of the Corporation shall be managed under the direction of its Board of Directors. The powers of the Board of Directors shall be those set forth in the Articles.

Section 2. Number. Classes and Tenure. The number of Directors of the Corporation shall be not fewer than eight (8) nor more than sixteen (16), except as otherwise provided in the Articles, and in no event shall be fewer in number than the minimum required by the Maryland General Corporation Law. The Directorships shall be divided into classes, and the number of Directors within each class shall be determined as follows:
a) There shall be two (2) Class I Directors, both of whom shall represent the Council of Unit Owners of Coldspring Stage 1A Concominium.
b) There shall be two (2) Class II Directors, both of whom shail represent the Council of Unit Owners of Coldspring Stage 1B Condominium
c) There shall be two (2) Class III Directors, both of whom shall represent the Woodlands Community Association, Inc.
d) There shall be one (1) Class IV Director, who shall represent the Ruscombe Gardens Tenants Association.
e) There shall be one ( 1 ) Class V Director, who shall represent the Park View Tenants Association.

As each additional Owners and/or Tenants Association is established upon the Property, a separate class of Directors shall automatically be established for each such Owners and/or Tenants Association. Each Director in a new class shall be a natural person who is (a) an Owner or Resident of a Dwelling Unit governed by the Owners Association represented by such class, or (b) an Affiliate of any such Association. Each Owners Association for whom a new class is established governing fewer than one hundred (100) Dwelling Units shall be represented by one (1) director, and each Owners association for whom a new class is established governing one hundred (100) or more Dwelling Units shall be represented by two (2) Directors. Each Tenants Association governing a Multi-Family Property containing up to and including one hundred ninety-nine (199) or more Dwelling Units shall be represented by a one (1) Director. Each Tenants Association governing a Multi-Family Property containing two hundred (200) or more Dwelling Units shall be represented by two (2) Directors. Each Director shall serve until the next annual meeting of Directors and until his or her successor is designated and qualifies, whichever is later.

Section 3. Designation. On or before December 31 of each year, each Owners and or Tenants Association shall submit to the Secretary of the Corporation one designation for each Director position afforded to such Owners and/or Tenants Association. If one or more vacancies shall arise in any class of Directors for any reason (such as the initial creation of such class, or the death, resignation or removal of a director within such class), the Owners and/or Tenants Association for which such class of Directors has been established shall submit to the Secretary of the Corporation a designation for each vacant Director position within such class.

Section 4. Removal. Any Director may be removed from the Board, with or without cause, by a majority vote of the members of the Board. Any Director whose removal is being considered by the members shall be given an opportunity to be heard at this meeting; however, the Director will not be deemed a member for purposes of determining the existence of a quorum at the removal proceedings. Voting by proxy shall not be allowed for removal proceedings. Additionaliy, a Director may be removed, with or without cause, by the Owners and/or Tenants Association which designated such Director to the Directorship he or she holds. Any person removed as a Director shall also be deemed to be removed as a Member of the Corporation at the same time.

## ARTICLE V

DIRECTORS' MEETINGS
Section 1. Annual Meetings. An annual meeting of the Board of Directors shall be held in January of each year on a date, time and place to be determined by the Board of Directors. The first order of business shall be the delivery and receipt of the report of the President specified in Article X, Section 8 hereof. The second order of business shall be the election of new Officers. The annual meeting may then transact such other business as is deemed advisable by the Board of Directors.

Section 2. Regular Meetings. The Board of Directors may provide, by resolution, the time and place within the State of Maryland, for the holding of Regular meetings of the Board of Directors. Each Director shall be notified of the time and place of such regular meetings in accordance with the requirements of the Maryland Homeowners Association Act.

Section 3. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the President or by a majority of the Directors then in office. The person or persons authorized to call special meetings of the Board of Directors may fix any place within the State of Maryland as the place for holding any special meeting of the Board of Directors called by them. Notice of any special meeting shal: be given by written notice delivered personally, telecopied, e-mailed, or mailed to each Director at his or her business or residential address or telecopier number, as the case may be. Personally delivered, e-mailed, ortelecopied notices shall be given atleast five days before the meeting. Notice by mail shall be given at least five days before the meeting. If mailed, the notice shall be deemed to be given when deposited in the United States mail properly addressed, with postage thereon prepaid. If given by telecopy, the notice shall be deemed to be given when the telecopy is transmited to the proper telecopier number. If given by e-mail, notice shall be deemed to be given when transmitted, unless notice is subsequently received at the transmitting computer that the message was not delivered. Neither the business to be transacted at, nor the purpose of, any annual, regular, of special meeting of the Board of Directors need be stated in the notice, unless specifically required by statute or these By-laws.

Section 4. Notices. Notice may be waived in writing by the affected Director, and attendance of any Director at a meeting shall constitute a waiver of notice of the meeting, except where the Director attends a meeting for the express purpose of objecting to the transaction of any business on the ground that the meeting is not lawfully called or convened.

Section 5. Telephone Meetings. Members of the Board of Directors may participate in a meeting by means of a conference telephone or similar communications equipment if all persons participating in the meeting can hear each other at the same time. Participating in a meeting by these means shall constitute presence in person at the meeting.

Section 6. Action Taken Without a Meeting. The Directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written consent or approval of all the Directors. Any action so approved shall have the same effect as though taken at a meeting of the Directors.

Section 7. Quorum. A majority of the number of Directors then in office shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the Directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board. A meeting adjourned for lack of a quorum may be reconvened at a later date, and those present at that meeting shall constitute a quorum. The Directors present at a meeting which has been duly called and convened with a quorum may continue to transact business until adjournment, notwithstanding the withdrawal of enough Directors to leave less than a quorum. Business not on the agenda cannot be conducted without a quorum.

Section 8. Voting. The action of the majority of the Directs present at a meeting at which a quorum is present shall be the action of the Board of Directors, unless the concurrence of a greater proportion is required by the Articles, the Declarations, or a statute.

Section 9. Compensation. No Director shall receive compensation for any service he may render to the Corporation. However, any Director may be reimbursed for his actual expenses incurred in the performance of his duties.

> ARTICLE VI COMMITTEES

Section 1. Number, Tenure and Qualifications. The Board of Directors may appoint from among its members an Executive Committee and other committees, composed of two or more Directors, to serve at the pleasure of the Board of Directors.

Section 2. Meetings. A majority of the members of a committee shall constitute a quorum for transaction of business at any meeting of such committee. In the absence of
any member of a committee, the members thereof present at any meeting of the committee, whether or not they constitute a quorum, may appoint a Director to act in the place of the absent member.

Section 3. Telephone Meetings. Members of a committee of the Board of Directors may participate in a meeting by means of a conference telephone or similar communications equipment if all persons participating in the meeting can hear each other at the same time. Participation in a meeting by these means shall constitute presence in person at the meeting.

Section 4. Informal Action by Committees. Any action required or permitted to be taken at any meeting of a committee of the Board of Directors may be taking without a meeting, if a writiten consent to the action is signed by each member of the committee and the written consent is filed with the minutes of proceedings of such committee. Committees may not enter into any contractual relationship or encumber funds without the approval of the Board of Directors.

## ARTICLE X OFFICERS

Section 1. Election. The Officers of the Corporation shall be elected annually by the Board of Directors at each annual meeting of the Board of Directors. If the election of Officers shall not be held at such meeting such election shall be held as soon thereafter as may be convenient. Each Officer shail hold office until his or her successor is elected and qualifies or until his or her death, resignation or removal in the manner hereinafter provided. Any two or more offices except President and Vice President may be held by the same person. Election or appointment of an Officer or agent shall not of itself establish contract rights between the Corporation and such Officer or agent.

Section 2. Removal and Resignation. Any Officer or agent of the Corporation may be removed by the Board of Directors if in its judgment the best interests of the Corporation would be served thereby, but the removal shall be without prejudice to the contract rights, if any, of the person so removed. Any Officer of the Corporation may resign at any time by giving written notice of his or her resignation to the Board of Directors, the President or Secretary. Any resignation shall take effect at the time specified therein or, if the time when it shall become effective is not specified therein, immediately upon its receipt. The acceptance of a resignation shall not be necessary to make it effective unless otherwise stated in the resignation.

Section 3. Vacancies. A vacancy in any office may be filled by the Board of Directors for the balance of the term.

Section 4. President. The President shall preside at all meetings of the Board of Directors; shall in general supervise and control all of the business and affairs of the Corporations; shall see that orders and resolutions of the Board and the membership are
carried out; shall sign all leases, mortgages, deeds and other written instruments; and shall perform any other duties as may be prescribed by the Board of Directors from time to time.

Section 5. Vice-President. The Vice-President shall act in the place and stead of the President in the event of the President's absence, inabilitiy or refusal to act, and shall exercise and discharge such other duties as may be required of him or her by the Board.

Section 6. Secretary. The Secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the committees; keep the corporate seal of the Corporation and affix it on all paper requiring said seal; serve notice of meetings of the Board and of the members; keep appropriate current records showing the members of the Corporation together with their addresses; and shall perform such other duties as required by the Board. The Secretary may delegate any or all of these tasks to the Corporation's Management Agent.

Section 7. Treasurer. The treasurer shall receive and deposit in appropriate bank accounts all monies of the Corporation and shall disburse such funds as directed by resolution of the Board of Directors; keep proper books of account; cause an annual budget audit of the Corporation's books to be made by a public accountant at the completion of each fiscal year; and shall prepare an annual budget and statement of income and expenditures to be presented to the membership annually, and deliver a copy of each to the members. All or a part of the above-described duties of the Treasurer may be delegated to the Corporation's accountant or Management Agent.

Section 8. Annual Report. The President or other executive officer of the Corporation shall prepare of cause to be prepared annually a full and correct statement of the affairs of the Corporation, including a balance sheet and a statement of the results of operations for the preceding fiscal year, which shall be submitted at the annual meeting of the Board and filed within twenty (20) days thereafter at the principal office of the Corporation in the State of Maryland.

## ARTICLE XI <br> CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 1. Contracts. The Board of Directors may authorize any Officer or agent to enter into any contract or to execute and deliver any instrument in the name of and on behalf of the Corporation and such authority may be general or confined to specific instances.

Section 2. Checks and Drafts. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by the Officer or Officers, agent or agents of the Corporation and in such manner who shall from time to time be designated by the Board of Directors.

Section 3. Deposits. All funds of the Corporation not otherwise employed shall be deposited from time to time in the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may designate. The moneys of the Corporation shall be deposited in interest bearing accounts or savings certificates at those banks or depositories which from time to time are designated by the Board of Directors, or invested in those bonds, securities or investments which are authorized by the vote of a majority of the Directors attending any meeting at which a quorum of Directors is present. Income may be deposited, pending disposition, in any checking accounts which the Board of Directors authorizes from time to time. Disposition of the principal amount of any deposits or investments may be authorized only by the affirmative vote of the majority of all of the Directors. No funds of the Corporation may be distributed except for the purposes, and subject to the restrictions, set forth in the Articles.

## ARTICLE XII <br> CORPORATE SEAL

Section 1. Seal. The seal of the Corporation shall be circular in form with the name of the Corporation and "Maryland" inscribed around the outer edge, and in the center shall be inscribed "Incorporated" and the year of incorporation of the Corporation. The Board of Directors may authorize one or more duplicate seals and provide for the custody thereof.

Section 2. Affixing_Seal. Whenever the Corporation is required to place its corporate seal to a document, it shall be sufficient to meet the requirements of any law, rule or regulation relating to a corporate seai to place the word "(SEAL)" adjacent to the signature of the person authorized to execute the document on behalf of the Corporation.

## ARTICLE XIII AMENDMENTS

Section 1. Amendment. These By-Laws may be amended at any regular or special meeting of the members by a vote of a majority of members present (in person or by proxy) and voting, except that no amendment diminishing or eliminating the number of Directors in a class can be enacted without the affirmative vote of all of the Directors of such class then in office, unless the Condominium, Elderly Housing Facility, Multi-Family Property, or other structure represented by an Owners Association or Tenants Association, as the case may be, which designates the Director or Directors in the affected class ceases to exist or ceases to contain at least ten (10) Dwelling Units in which Residents actually reside.

Section 2. Record. Any amendment effected as described in Section 1 shall become effective when both recorded in the Minutes of the meeting at which the amendment was enacted and reflected by insertion of the amended text in an official copy of the By-laws maintained by the Secretary. Any amendment enacted shall be
incorporated verbatim into the next publication of the complete By-laws, whenever such publication occurs.

Section 3. No By-Laws amendment may be enacted conflicting with the provisions of the Articles and the Declaration.

ARTICLE XIV
INTERPRETATION
Section 1. Conflicts. In the case of any conflict between the Articles and these ByLaws, the Articles shall control; and in the case of any conflict between the Declaration and these By-Laws, the Declaration shall control.

ARTICLE XV
FISCAL YEAR
Section 1. Year. The fiscal year of the Corporation shall begin on the first day of January and end on the 31 st day of December of every year.

The foregoing are certified as the By-laws of the Corporation adopted by the Board of Directors on Nluenberd, 2006.


0005218a.wpd

## Coldspring Community Association Inc

Certificate of Insurance


THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| Producer |
| :--- |
| Schoenfe |
| 6225 Sm |
| Suite B-1 |
| Baltimor |
|  |
| INSURED |

Coldspring Community Assoc Inc c/o American Community Mgmt
1099 Winterson Road, \#200
Linthicum Heights, MD 21090

| CONTACT |  |
| :---: | :---: |
|  |  |
| E-MAll ADDREss: condo@schoenfeldins.com |  |
| INSURER(S) AFFORDING COVERAGE | NAIC \# |
| insurer a : Scottsdale Insurance Co | 41297 |
| INSURER B : |  |
| INSURER C : |  |
| INSURER D : |  |
| INSURERE: |  |
| INSURERF: |  |

COVERAGES
CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

American Community Management
1099 Winterson Road, Ste. 200
Linthicum Heights, MD 21090

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
dMonnion


ADDITIONAL REMARKS
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Certificate of Liability Remarks
Additional Insurance Information:
Fidelity Bond Policy: Policy \# 30BDDHP9759 Eff. 5/10/22-5/10/23 Limit: \$405,000 Issued by The Hartford Insurance

# Coldspring Community Association Inc 

Declaration-CC\&Rs






















## In the Circuit Court for Baltimore City

State of Maryland
City of Baltimore, Sct.
I, Saundra E. Banks, Clerk of the Circuit Court for Baltimore City, do hereby certify that the aforegoing is a true copy of the original COLDSPRTWG COMDUNTTY ABOOCIATION , INC. taken from the records of the said Circuit Court for Baltimore City as recorded in Liber RHB
No. 3673 Folio 125 INe of the Records of Baltimore City.

This Certificate is nod authentic umess the Scal of the Circuit Court for Battmore Cily is originally lmpressed here.

In Testimony Whereof, I hereto set my hand and affix the seal of said Court, this 1.5 TH


# Coldspring Community Association Inc 

Declaration-CC\&Rs Amendments


## LEASE

THIS LEASE, made April 30th, 1981, by and between the MAYOR AND CITY COUNCIL OF BALTIMORE, a municipal corporation of the State of Maryland (hereinafter City) acting by and through the DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (hereinafter Department) and COLDSPRING COMMUNITY ASSOCIATION, INC., a Maryland non-stock corporation (hereinafter Tenant), witnesseth:

## RECITALS

1. City has heretofore conveyed certain lots of ground and premises known as Stage 1 B Coldspring to Coldspring New Town Corporation (hereinafter Developer) as more particularly described in a Deed of even date herewith, recorded or intended to be recorded among the Land Records of Baltimore City prior hereto.
2. Developer thereafter reconveyed a portion of the parcels known as Stage 1B Coldspring to City, by Deed recorded to intended to be recorded prior hereto among the Land Records aforesaid.
3. Developer has created a condominium regime on the portion of Stage $1 B$ retained by it, called Coldspring 1 B condominium (hereinafter The Condominium).
4. Developer, City, and Tenant have previously entered into an Agreement and Declaration of Covenants, Easements, Charges and Liens, recorded among the Land Records aforesaid in Liber R.H.B. No. 3673, folio 125.
5. It was the intention of all parties that the parcels of land reconveyed to City as described in Recital \#2 above be leased to Tenant upon certain terms and conditions.

NOW THEREFORE, City hereby leases and demises to Tenant all those tracts or parcels of ground and improvements now existing and/or hereafter to be constructed thereon, and the rights, alleys, ways, waters, privileges, appurtenances and advantages thereunto belonging or in any wise appertaining, being situate in Baltimore City, State of Maryland, and more particularly conveyed in a Deed of even date herewith from Developer to City, being a portion of Stage $1 B$ Coldspring, recorded or intended to be recorded among the Land Records aforesaid prior hereto and by reference made a part hereof, and hereinafter referred to as "the Leased Premises."

ARTICLE I-RECITALS. The recitals form a part of this Lease.

## ARTICLE II - TERM OF LEASE AND RENTAL.

A. The term of this Lease shall be for a period of 98 years beginning on the 1st day of May, 1981 and ending on the 30th day of April, 2079.
B. Tenant covenants and agrees to pay as basic rental for the Leased Premises the sum of $\$ 1.00$ per annum if demanded by City.
C. The obligation of Tenant to maintain, repair, and improve the Leased Premises as hereinafter expressed in Article III shall form a portion of the rental.

## ARTICLE III - THE MAINTENANCE, REPAIR, ALTERATION AND IMPROVEMENT OF LEASED PREMISES.

A. Tenant covenants and agrees that it will maintain the Leased Premises in a good and orderly condition to the reasonable satisfaction of City. If such maintenance shall be performed by a company or companies employed by Tenant, such company or companies shall be approved by Department from time to time which approval shall not be unreasonably withheld.
B. Any replacements, alterations, and/or improvements to the Leased Premises shall be made by Tenant when and if necessary, in City's sole discretion, reasonably exercised, at Tenant's sole cost. Any plans for such alterations, additions or improvements shall be submitted to Department for review and approval and shall be in conformity with all standards, laws, rules and regulations imposed by City within the reasonable exercise of its powers taking into account,

1. The overall design and function of the Leased Premises;
2. Such easements for public travel or use as are hereinafter expressed and reserved.
( TE OF MARYLAND, CITY OF BALTIMORE. ss:
1 HEREBY CERTIFY, that on this 30th day of April, 1981, before me, the subscriber, a Notary Public of the State of Maryland, personally appeared Richard Ayres, President of Coldspring Community Association, Inc., who acknowledged the foregoing Lease to be the act of the Coldspring Community Association, Inc. for the purposes therein recited, and that he is duly authorized to execute said Lease and make this acknowledgement.
Is/ Constarce E. Gensen

NOTARY PUBLIC
My Commission expires: July 1, 1982

STATE OF MARYLAND, CITY OF BALTIMORE, ss:
I HEREBY CERTIFY, that on this 30th day of April, 1981, before me, the subscriber, a Notary Public of the State of Maryland, personally appeared F. D. Rich III, Agent of the Council of Unit Owners of Coldspring North Condominium, who acknowledged the foregoing Lease to be the act of said Council for the purposes therein recited, and that he is duly authorized to execute said Lease and make this acknowledgement.

## Michael g. Romans

$\frac{\mathrm{ls} /}{}$ NOTARY PUBLIC
My Commission expires: July 1, 1982
compliance with applicable law within 30 days of the date that such liens are imposed or judgments secured, then and in that event City may, in its sole discretion declare such circumstance to be an event of default hereunder.

## ARTICLE IX - INSURANCE.

Tenant, at Tenant's sole expense, shall obtain policies of insurance as follows:
A. All risk insurance to the maximum insurable value of the Leased Premises as determined by normal casualty underwriting standards from time to time. The term' "all risk" shall include, but not be limited to, fire, earthquake, flood, nuclear explosion, acts of God, and acts of war, to the extent that such risks are now or may in the future be insured by private or governmental or quasi-governmental companies or agencies or instrumentalities.
B. Property damage in the amount of $\$ 50,000.00$ per occurrence.
C. Public liability insurance in the amount of $\$ 1,000,000.00$ per person and $\$ 3,000,000.00$ per occurrence.

All such policies shall be endorsed in favor of City and placed with companies reasonably acceptable to City. All such policies shall be reviewed annually by City, and in the event of inflation, the policy limits may at the sole discretion of City be raised in accordance with the Consumer Price Index. In the event that the United States of America or its agencies or departments shall at any time cease to issue a Consumer Price Index then and in that event, the adjustment shall be based upon whatever index shall be issued in the place and stead thereof. In the event that more than one index is issued taking into account substantially the same factors as were used for the basis of the Consumer Price Index, then and in that event, the highest of said substituted indexes shall be used.

Premiums for insurance shall be paid when due and Tenant shall supply, annually, receipted bills for the same as well as a copy of such policies endorsed as above set forth. Copies of policies and receipts therefore shall be delivered to Department.

Every policy so issued shall be non-cancellable in form except upon 30 days prior written notice to City.

## ARTICLE X - ASSIGNABILITY; SUBLEASE.

A. Tenant shall have the right to assign this Lease only with the prior written consent of City.
B. Tenant may sublet the Leased Premises to the Council of Unit Owners of The Condominium as therein defined upon the same terms and conditions as are contained in this Lease. No other subletting shall be permitted except upon the prior written consent of City. In any sublease, Tenant herein shall remain principally liable for performance of the covenants and conditions recited in this Lease.

## ARTICLE XI - TERMINATION OF LEASE UPON THE OCCURRENCE OF CERTAIN EVENTS.

City shall have the right to terminate this Lease unilaterally upon the occurrence of any of the following conditions:
A. Forfeiture of Tenant's corporate charter; or dissolution, voluntary or involuntary of Tenant corporation; or voluntary or involuntary appointment of a Trustee or Receiver for the assets of the corporation.
B. If Tenant defaults in the performance of any obligation on its part hereunder for the payment of money and such default remains uncured for more than 10 days after written notice of such default from City to Tenant; or if Tenant defaults in the performance of any other obligations on its part under this Lease and such default is not cured by Tenant within 30 days after written notice of such default from City to Tenant, except that if such default is not reasonably susceptible of being cured within 30 days, then if Tenant fails to commence to cure such default within said 30 days or thereafter fails to pursue the cure thereof diligently and expeditiously.

## ARTICLE XII - RIGHT OF CITY TO PERFORM.

A. Upon the failure of Tenant to perform any or all of the covenants or obligations imposed upon Tenant, City may, at its sole election, so perform, but City shall not have any obligation to perform.
B. In the event that City does perform any covenant or condition imposed upon Tenant, the cost of such performance shall constitute a lien against The Condominium, and shall have priority over any and all mortgages encumbering or affecting individual units in The Condominium. Said liens shall have equal

STATE OF MARYLAND, CITY OF BALTIMORE, ss:
1 HEREBY CERTIFY, that on this 30 th day of April, 1981, the subscriber, a Notary Public of the State of Maryland in and for the City of Baltimore aforesaid, personally appeared Richard Ayres, President of Coldspring Community Association, Inc., who acknowledged the foregoing Lease to be the act of said body corporate for the purposes therein recited, and that he is duly authorized to execute said Lease and make this acknowledgement.

# Constance \&. Gensen 

My Commission expires: July 1, 1982

Approved as to form and legal sufficiency this 30th day of April, 1981.
/s/
BENJAMIN L. BROWN
City Solicitor

WILLIAM HOFFMAN
Chief Solicitor
the Leased Premises so affected. If parties are unable to agree upon such an allocation, City may, in its sole discretion, terminate this Lease and declare the same null, void and of no effect.
B. Waiver.

Tenant hereby expressly waives any right or privilege now granted or created under the provisions of any of the real property laws of the State of Maryland or any similar law, rule or regulation now or hereafter in effect relating to the damage or destruction of the Leased Premises from any cause and agrees that the foregoing provisions of this Article shall govern in lieu thereof.

## ARTICLE XIX - CONDEMNATION.

A. If the entire Leased Premises shall be taken (either temporarily or permanently) or condemned for public purposes or in the event City shall convey or lease the Leased Premises to any public authority in settlement of a threat of condemnation or taking, this Lease shall thereupon terminate. If only a portion of the Leased Premises shall be so taken or condemned and as a result of such partial taking Tenant is not in its judgment reasonably able to use the remainder of the Leased Premises for the purposes intended hereunder, then this Lease shall terminate, the same as if the entire Leased Premises had been taken or condemned. In the event of termination hereunder, Tenant shall have no claim against City, and Tenant shall not be entitled to any portion of any amount that may be awarded as damages or paid as a result, or in settlement, of such proceedings.
B. If, following a partial taking, Tenant is, in its judgment reasonably able to use the remainder of the Leased Premises for the purposes intended hereunder, then this Lease shall not terminate but the Tenant shall promptly repair any damage caused by any such taking or condemnation at its sole cost and expense. In such event there shall be paid over or credited to Tenant from time to time by City, from the net award or payment for such taking and from no other source, such amounts as shall be necessary to reimburse Tenant for the entire cost of any repairs and restorations required to be made to the Leased Premises in connection with such taking. Such amounts shall be paid over when received by City against the receipt of a certificate signed by Tenant, which certificate shall specify, in reasonable detail, the items of such cost to be reimbursed, and shall certify that Tenant is not in default under this Lease to the best of its knowledge and belief and shall state that all conditions of this Lease relating to such reimbursement have been fulfilled. If the cost of such repairs shall exceed such net award or payment, the deficiency shall be paid by Tenant.

## ARTICLE XX - COMPLIANCE WITH LAW.

Tenant shall at its sole cost and expense comply with all uniformly applicable Federal, State, county, municipal and other statutes, charters, laws, rules, orders, regulations, resolutions and ordinances affecting the Leased Premises and the occupancy, operation or use thereof, whether or not any such statutes, charters, laws, rules, orders, regulations, resolutions and ordinances which may be hereafter enacted involve a change of policy on the part of the governmental body enacting the same. Tenant shall comply with the requirements of all policies of public liability, fire and other insurance at any time in force with respect to the Leased Premises.

## ARTICLE XXI - ADDITIONAL RIGHTS OF CITY.

No right or remedy herein conferred upon or reserved to City or Tenant is intended to be exclusive of any other right or remedy, and each and every right and remedy shall be cumulative and in addition to any other right or remedy hereunder, or now or hereafter existing at law or in equity or by statute. The failure of City or Tenant to insist at any time upon the strict performance of any of the covenants or agreements or to exercise any option, right, power or remedy contained in this Lease shall not be construed as a waiver or a relinquishment thereof for the future. The receipt by City of any rent with knowledge of the breach of any covenant or agreement contained in this Lease shall not be deemed a waiver of such breach, and no waiver by City or Tenant of any provision of this Lease shall be deemed to have been made unless expressed in writing and signed by City or Tenant, respectively. In addition to the other remedies provided in this Lease, City shall be entitled to injunctive relief in case of the violation, or attempted or threatened violation, of any of the covenants, agreements, conditions or provisions of this Lease or to any other remedy allowed to City at law or in equity.

If Tenant shall be in default in the performance of any of its obligations under this Lease, and an action shall be brought for the enforcement thereof in which it shall be determined that Tenant was in
default, Tenant shall pay to City all the expenses incurred in connection therewith including reasonable attorneys' fees.

If City shall without fault on its part be made a party to any litigation commenced against Tenant and if Tenant shall fail to provide City with legal counsel approved by City (such approval not to be unreasonably withheld or delayed). Tenant shall pay all costs and reasonable attorneys' fees incurred or paid by City in connection with such litigation.

## ARTICLE XXII - NOTICES, DEMANDS AND OTHER INSTRUMENTS.

All notices, demands, requests, consents, approvals, undertakings and other instruments required or permitted to be given pursuant to the terms hereof shall be in writing and shall be deemed to have been properly given if sent by registered or certified United States mail, postage prepaid, addressed to such party at its address as is hereinafter designated in writing. Parties shall have the right from time to time to change the identity and address of those persons to whom notices shall be sent as recited in this paragraph, upon five (5) days' prior written notice, and provided such new address is within the United States.

| CITY: | Commissioner, Department of Housing and Community Development 222 E. Saratoga Street <br> Baltimore, Maryland 21202 <br> Copy to: City Solicitor <br> City Hall, First Floor <br> Baltimore, Maryland 21202 <br>  <br>  <br> Lawrence B. Daley, Trustees <br> City Hall, Fourth Floor <br> Baltimore, Maryland 21202 |
| :---: | :---: |
| TENANT: | Coldspring Community Association, Inc. c/o Lawrence H. Merrill 222 E. Saratoga Street Baltimore, Maryland 21202 |
| OTHERS: | David H. Fishman, Esquire 1200 Garrett Building 233 E. Redwood Street Baltimore, Maryland 21202 |
|  | Coldspring New Town Corporation c/o Irwin Silver <br> One Landmark Square <br> Stamford, Connecticut 06901 |

## ARTICLE XXIII - BINDING EFFECT.

All of the covenants, conditions and obligations herein contained shall be binding upon and inure to the benefit of the respective successors and assigns of the parties hereto to the same extent as if each successor and assign were in each case named as a party to this Lease. This Lease may not be changed, modified or discharged except by a writing signed by City and Tenant.

## ARTICLE XXIV - CONDITIONS AND COVENANTS.

A. Tenant covenants that it will comply with all terms and conditions of this Lease.
B. City covenants that it will comply with all of the terms and conditions of this Lease, and if Tenant shall perform all of its obligations hereunder, City will not interfere with the peaceful and quiet occupation and enjoyment of the Leased Premises by Tenant, which occupation and enjoyment shall be without hindrance, ejection or molestation by City or anyone claiming by, through or under City.
C. Except as otherwise expressly provided herein, this Lease shall not terminate, nor shall Tenant have any right to terminate this Lease, nor shall the obligations hereunder of Tenant be otherwise affected, by reason of any damage to or the destruction of all or any part of the Leased Premises from
by this Lease. The easement is for police and emergency vehicles and also provides access to certain areas of the first parcel of land covered by this Lease on which decks 7,8 and 9 are constructed. In order to assure unobstructed access for police and emergency vehicles making use of said paved area located on the land subleased to Coldspring Stage 1A Condominium, Tenant under this Lease covenants that it shall not erect any barriers preventing vehicular or pedestrian access from the said paved area to the first described parcel under this Lease.
C. City covenants that it will comply with all of the terms and conditions of this Lease, and if Tenant shall perform all of its obligations hereunder, City will not interfere with the peaceful and quiet occupation and enjoyment of the Leased Premises by Tenant, which occupation and enjoyment shall be without hindrance, ejection or molestation by City or anyone claiming by, through or under City.
D. Except as otherwise expressly provided herein, this Lease shall not terminate, nor shall Tenant have any right to terminate this Lease, nor shall the obligations hereunder of Tenant be otherwise affected, by reason of any damage to or the destruction of all or any part of the Leased Premises from whatever cause, or the taking of the Leased Premises or any portion thereof by condemnation or otherwise, it being the intention of the parties hereto that the obligations of Tenant shall be absolute and unconditional and shall continue unaffected, unless the requirement to pay or perform the same shall be terminated pursuant to an express provision of this Lease.
$E$. This Lease shall be recorded among the Land Records of Baltimore City and all costs attendant thereto shall be borne by Tenant.
F. Tenant shall furnish to City, at Tenant's cost and expense, an annual audited statement prepared in accordance with generally accepted accounting principles by certified public accountants, which statement shall include a balance sheet as of the end of such fiscal year and an income and expense statement. Said statement shall be furnished within one hundred fifty (150) days after the close of each fiscal year.

AS WITNESS the signatures of the duly authorized officers or agents of the parties hereto.

ATTEST:
MAYOR AND CITY COUNCIL OF BALTIMORE

## STATE OF MARYLAND, CITY OF BALTIMORE, ss:

I HEREBY CERTIFY, that on this 30t day of April, 1981, the subscriber, a Notary Public of the State of Maryland in and for the City of Baltimore aforesaid, personally appeared M. J. BRODIE, Commissioner of the Department of Housing and Community Development of Baltimore City, who acknowledged the foregoing Lease to be the act of the Mayor and City Council of Baltimore for the purposes therein recited, and that he is duly authorized to execute said Lease and make this acknowledgement.


Notary Public
My Commission expires: July 1, 1982
footing with City real estate taxes and all remedies available to City for satisfaction of real estate taxes may be used to satisfy the liens arising under this section, as well as any and all other rights and remedies City may have at law or in equity for the satisfaction of the same.

## ARTICLE XIII - RIGHT OF REENTRY AND POSSESSION.

Notwithstanding any provision of this Lease to the contrary, City may, upon failure of Tenant to perform any covenant or condition by Tenant within the time periods allowed herein, reenter the Leased Premises and take possession thereof until such time as the default or other failure by Tenant is cured. Such reentry shall not act as a bar to City's other remedies herein but is in addition to the same.

## ARTICLE XIV - DUTY TO IMPOSE LEVIES.

Tenant hereby covenants and warrants:
A. That its corporate charter, by-laws and Declaration permit the imposition of sufficient levies or charges against its owners as defined in the Declaration to satisfy the financial requirements of Tenant under this Lease; and
$B$. That Tenant will impose adequate charges and levies upon its members to satisfy the financial requirements imposed upon Tenant under this Lease, if such financial requirements are not satisfied by a permitted assignee or sublessee.

## ARTICLE XV - NON-MERGER.

In the event that Tenant shall acquire the fee simple or lesser estate in any Condominium unit or the entire Condominium such acquisition shall not act as, or be construed as, a merger of the ownership interest in such unit or The Condominium and the leasehold interest herein established. Tenant shall hold each interest in separate estate.

## ARTICLE XVI - NO OFFER OF DEDICATION.

The designation of all streets, alleys and ways in this Lease is for the purpose of description only and does not constitute an offer of dedication or any acceptance of dedication. The long continued use by the public of those areas reserved for public travel or use shall not in and of itself constitute an offer of dedication or a completed act of dedication of the areas so used. Such travel, use, and occupation by the public is permitted use only, notwithstanding the fact that City is a municipal corporation existing under the laws of the State of Maryland.

## ARTICLE XVII - COMMERCIAL LEASE.

This Lease shall be construed as a commercial lease under the applicable provisions of law, and Tenant shall have no right of redemption of the reversionary interest therein.

## ARTICLE XVIII - LOSS BY FIRE, CASUALTY, OR FORCE MAJEURE.

## A. Total or Partial Loss.

1. To the extent that there is a casualty to all or a portion of the Leased Premises for which insurance has been obtained under Article IX hereof, City shall use the proceeds of such insurance to rebuild the Leased Premises. City shall, however, be under no obligation to expend monies other than the receipts of such insurance policies, and to the extent that such funds are inadequate to repair or rebuild the Leased Premises, Tenant shail contribute the difference between cost of repair or rebuilding as above and funds available. Said obligation of Tenant to contribute shall, however, be limited to the amount received by Tenant expressly for such purpose from an assignee or sublessee of Tenant, and shall not be payable from annual charges or other general funds of Tenant.
2. Should Tenant not contribute the difference in cost from funds derived as set forth in No. 1 above, City may, at its sole election, terminate this Lease and declare the same null, void and of no effect.
3. If (i) any deck or decks included in the Leased Premises shall be damaged by casualty and (ii) there shall not be sufficient insurance proceeds to fully repair or rebuild the same and (iii) either there are no habitable dwelling units abutting said deck(s), or there are habitable dwelling units abutting said deck(s) and all owners and mortgagees of said units consent to abandonment of said deck(s), then this Lease shall terminate as to said deck(s), there shall be no obligation on City or Tenant to repair or rebuild said deck(s), and the proceeds of insurance allocable to the deck(s) not repaired or rebuilt shall be the sole property of City.
4. In the event that there is a casualty to the Leased Premises which is not insured against parties shall use their best efforts to arrive at an amicable allocation of cost to repair or restore the portion of
. RTICLE IV - PAYMENT OF TAXES AND CHARGES.
A. Should any tax or charge now or hereafter be imposed upon either this Lease or the Leased Premises, Tenant shall pay the same promptly when due and shall submit receipts evidencing such payment to Department. Taxes in this context shall include, but not be limited to, transfer and/or recordation taxes on this document; real estate taxes on the Leased Premises; charges for water, sewer or other municipal services; any other taxes or charges imposed by any governmental authority, agency, or instrumentality which has the power to impose taxes or charges upon either the lease document or the Leased Premises.
B. While this Lease is in effect, City designates Tenant as its agent for filing of any protests, suits at law or in equity or before administrative tribunals for the purpose of protesting any or all of the taxes or charges now or hereafter imposed.
C. Tenant shall pay all utility charges arising out of or incident to its operation, maintenance and control of the Leased Premises.

## ARTICLE V - USE OF LEASED PREMISES.

A. Tenant shall use the Leased Premises, and any additions or alterations thereto, or substitutions therefor, in furtherance of its corporate purposes in connection with the development of Coldspring, as that area is set forth in an Urban Renewal Plan established by City by Ordinance No. 242 approved January 2, 1973, as amended.

## ARTICLE VI - RESERVATION FOR PUBLIC USE.

Notwithstanding any provisions of this Lease or any documents involved in the establishment of the Coldspring condominium regime which are recorded or were intended to be recorded among the Land Records aforesaid prior hereto, or subsequently hereto. City specifically reserves,
A. An easement for public travel over and across all "decks" constructed on the Leased Premises, as shown on Sheet 1 of 7 of the Plat of The Condominium recorded among the Plat Records of Baltimore City prior hereto.
B. An easement for police and emergency vehicles to, through and under decks No. 7-11 as chose areas are shown in Sheets No. 2-6 of The Condominium plat aforesaid, including, without limitation, the right of ingress and egress thereto.

## ARTICLE VII - INDEMNIFICATION.

Tenant agrees to indemnify and save City harmless from and against any and all claims, demands, suits at law or in equity or before administrative tribunals arising out of Tenant's negligence. Tenant further agrees to defend any such claims against City at Tenant's sole cost and expense. This indemnification shall be applicable to all parts of the Leased Premises whether the same are impressed with easements for public use or travel or not, and whether policies or insurance have been secured by Tenant, or not.

## ARTICLE VIII - NO RIGHT TO ENCUMBER; SATISFACTION OF LIENS AND JUDGMENTS; ATTORNMENT. <br> A. Tenant shall have no right to encumber its leasehold interest in the Leased Premises without

 the prior written consent to City.$B$. City shall have the right to encumber the reversionary interest herein subject to the legal operation and effect of this lease. Upon demand by City, Tenant shall attorn to any mortgagee, pledgee, bondholder(s), trustee for bondholder(s), or other entity having power and authority to accept the reversionary interest in the Leased Premises as security for loans or grants or gifts of any kind or nature whatsoever, and Tenant shall execute any and all documents necessary and appropriate to effect such attornment; provided that the party to whom Tenant attorns agrees that Tenant shall not be disturbed in its occupancy under this Lease so long as it is not in default under any provisions of this Lease.
C. Tenant shall promptly discharge any and all liens, or judgments which may constitute liens, against the Leased Premises. If Tenant shall not so discharge liens and judgments or bond against them in compliance with applicable law within 30 days of the date that such liens are imposed or judgments secured, then and in that event City may, in its sole discretion declare such circumstance to be an event of default hereunder.

## SUBLEASE

THIS SUBLEASE, made this 30th day of April, 1981, by and between COLDSPRING COMMUNITY ASSOCIATION, INC., a Maryland non-stock corporation (hereinafter "CCA") and the COUNCIL OF UNIT OWNERS OF COLDSPRING STAGE 18 CONDOMINIUM, an unincorporated entity (hereinafter "Tenant") witnesseth:

## RECITALS

1. CCA is the lessee of a certain lot of ground and improvements thereon more fully described in a Lease of even date from the Mayor and City Council of Baltimore (hereinafter "City") to CCA.
2. Said Lease permits CCA to sublet the premises to Tenant.
3. Tenant, under the terms and conditions of the Coldspring North Condominium Declaration (the "Condominium"), is the governing body of the Condominium.

NOT, THEREFORE, CCA hereby subleases and demises to Tenant all that tract or parcel of ground and improvements described in the Lease aforesaid upon the following terms and conditions:
A. RECITALS. The recitals form a part of this Sublease.
B. ASSUMPTION OF DUTIES AND OBLIGATIONS.

Tenant agrees and covenants to acquit faithfully all of the duties and obligations imposed upon CCA by the Lease aforesaid, as if Tenant were the original lessee thereunder.

## C. INDEMNIFICATION.

Tenant agrees to save CCA harmless from and against any and all claims, demands, suits at law or in equity or before administrative tribunals arising out of Tenant's negligence. Tenant further agrees to defend any claims against CCA relating to the Lease at Tenant's sole cost and expense. This indemnification shall be applicable to all parts of the Leased Premises whether the same are impressed with easements for public use or travel or not, and whether policies of insurance have been secured by Tenant. or not, but this provision shall not entitle an insurer of CCA to subrogation rights against Tenant.
D. NO RIGHT TO ASSIGN OR SUB-SUBLET.

Tenant shall have no right to assign this Lease or sub-sublet the demised premises without the prior written consent of CCA and City.

As Witness the signatures of the duly authorized officers or agents of the parties hereto.

ATTEST:
COLDSPRING COMMUNITY ASSOCIATION, INC.

$$
\text { By: } \frac{1 \mathrm{~s} / \quad \text { Richand Alyres }}{\text { President }} \text { (SEAL) }
$$

WITNESS:

## 1s/ David Fishman

By: /s/ J. D. Rich III
Agent




suoh acquisition shall not aot as, or be construed as a merger y of the ownership interest in such unit or The Condominium and the leasehold Interest herein established. Tenant shall hold each interest in separate estate. ARTICLE XVY - NO OFFER OF DEDICATION.
The designation of all streets, alleys and ways in this Lease is for the purpose of description only and does not constitute an offer of dedication or any acceptance of dedication. The Iong continued use by the public of those areas raserved for public travel or use ghall not in and of itself constitute an offer of dedication or completed act of dedication of the areas so used. Such travel, use, and occupation by the public is a permitted use only, notwithstanding the fact that city is a municipal corporation existing under the laws of the State of Maryland. ARTICLE XVII - COMMERCIAL LEASE.
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A. Total or partial Loss.

1. To the extent that there is a casualty to all or a portion of the Leased Premises for which insurance has been obtained under Article IX hereof, City shall use the proceeds of such Insurance to rebuild the Leased Premises. City shall, however, be under no obligation to expend monies other than the receipts of such insurance policies, and to the extent that such funds are. Inadequate to repair or rebuild the Leased Premises, Tenant shall contribute the difference between cost of repair or rebuilding as above and funds available. Said obligation of Tenant to contribute shall, however, be limited to the amount received by Tenant expressly for such purpose from an assignee or sublessee of Tenant, and shall not be payable from annual charges or other general funds of Tenant.
2. Should Tenant not contribute the difference in cost fron funds derived as set forth in No. 1 above, City may, at its sole election, tefminate this Lease and declare the same null; void and
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Rev, 7/17/78
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STATE OF MARYLAND, CITY OR BALTIMORB; as:
I HEREBY CRRTIFX, that on this 25 day of JVL7
, 1978, before me, the subscriber; a Notary Public of the State of Maryland, personally appeared LAWREwer. H:Mberich, president of Coldspring community Asaciation, Irc., who acknowledged the foregoing lease to be the act of the Coldspring Community Association, Inc. for the purposes therein recited, and that he is duly authorized to execute said Lease and make this acknowledgement.


STATE OF MARYLAND, CITY OF BALTIMORE;
I HRREBY CBRTIFY, that on this 25 me, the subscriber, a Notary Public of the State of Maryland, personally appeared fauns liver, Piscilant of COUSminy, Agent of the Council of Unit Owners of Coldspring North Condominium, who deknowledged the foregoing lease to be the act of said Council for the purposes therein recited, and that he is duly authorized to execute sold Lease and make this acknowledgement.

* Neo Town Corporation,


My Commission expires the let day of July,


# Coldspring Community Association Inc 

Resolutions \& Policies


## Collection Guidelines For Coldspring Community Association, Inc.

The Coldspring Community Association, Inc., by its Board of Directors, adopts the following Guidelines for collection of dues and other fees not timely paid by Unit Owners or other persons or entities who or which may be required to makes payment of dues or fees to the Association.

1. These Guidelines are solely for the guidance of the Board, any management company retained by the Association, any collection agency or law firm retained by the Association, the Unit Owners of the Association, and other persons or entities who or which may be required to makes payment of dues or other fees to the Association. The rights of all parties are controlled by contracts among them, state and federal statutes, the Coldspring Community Association Declaration, Articles and Amended Articles of Incorporation, By-Laws and Revised By-Laws, and other sources. These Guidelines do not give rise to any additional or substitute rights in any party, and may be complied with or not complied with, or amended at any time without notice to any party, without violating, affecting, enlarging or abridging any party's legal rights. These Guidelines are not intended to be comprehensive, and may not apply in all situations.
2. Dues and fees bills are regularly sent out by or on behalf of the Association. All payments so billed are to be paid within 30 days of mailing. Any bill not paid within 30 days shall be deemed delinquent. A Management Company retained by the Association ("the Management Company"), if any, promptly upon a bill reaching delinquent status, send a letter by certified mail to the Unit Owner or other billed party advising that the bill will be turned over to a collection agency and/or law firm (collectively "Collection Agency") 15 days after the bill became delinquent. Until the bill is sent to a Collection Agency, payment should be made to the Management Company.
3. If a delinquent bill remains unpaid 90 days after being sent to the Unit Owner or other billed party and is turned over to a collection agency, the Unit Owner or other billed party will become liable to reimburse the Association in full for all late fees, administrative costs, interest charged by the Association, any pre- and post-judgment interest, court costs, and agency and/or legal services.
4. Any Collection Agency retained by the Association shall be responsible for maintaining a running total of the dues and fees and other charges owed by each delinquent Unit Owner or other billed party and shall promptly upon request by the Unit Owner or other billed party supply the latter with the amount that will enable the latter to make a full payoff of the latter's outstanding obligation.
5. The Unit Owner or other billed party will have five business days after receiving a
payoff total to tender full payment, which must be made to the Collection Agency. Such payment must be tendered in the form of a certified or cashier's check or money order, payable to the Coldspring Community Association, Inc.
6. The Management Company shall prepare a report for each meeting of the Board of Directors listing each delinquency and the status of each. The Board shall determine with each individual delinquency whether and when to submit the delinquent account to a Collection Agency for collection.
7. For each account turned over to a Collection Agency, the Agency shall be responsible to provide a monthly report to the Board. The Board will in its sole discretion determine: a) whether to pursue litigation and/or foreclosure; $b$ ) whether to enter into a payment arrangement with the affected Unit Owner or other billed party; and c) whether to waive any sums owing to the Association.
8. These guidelines will be reviewed every two years to determine their effectiveness and efficiency.
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# Coldspring Community Association Inc 

Rules \& Regulations


This document is currently either not available or not applicable for this association.
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